

# FORM T.R. 4 RENEWAL OF REGISTERED VEHICLES - Transactions

NOTE: **If transferring ownership**, use your **CERTIFICATE OF OWNERSHIP REGISTRATION** (if cannot be located/produced, you must apply to have this replaced, before transfer can be approved)

## Part A1 - Details of Owner (or, if owned by a Company, the person responsible)

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Surname: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Nationality: \_\_\_\_\_  
(dd) (mm) (yy)

**Cayman Address Details:** House #: \_\_\_\_\_ Street Name: \_\_\_\_\_ District: \_\_\_\_\_

Home Ph: \_\_\_\_\_ Work Ph: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

P.O. Box # \_\_\_\_\_ District: \_\_\_\_\_ Postal Code KY \_\_\_\_\_ - \_\_\_\_\_

## Part A2 - Only complete if owned by a company

Company Name: \_\_\_\_\_

Building #: \_\_\_\_\_

Street Address: \_\_\_\_\_

(Complete if different than at A1 - above)

P.O. Box #: \_\_\_\_\_ KY: \_\_\_\_\_ - \_\_\_\_\_

District: \_\_\_\_\_

Office Phone/s: \_\_\_\_\_

Make & Model: \_\_\_\_\_

VIN#: \_\_\_\_\_

Engine #: \_\_\_\_\_

Model Year: \_\_\_\_\_

Year of Manufacture: \_\_\_\_\_

Colour 1: \_\_\_\_\_ Colour 2: \_\_\_\_\_

### Insurance Particulars

Company Issuing: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Type of Policy: Statutory/Comprehensive

Certificate #: \_\_\_\_\_

Date of Expiry: \_\_\_\_\_

I certify that the foregoing is true \*\*

Signature of Applicant: \_\_\_\_\_

## Part B - Transactions (tick applicable box/es)

I apply to carry out the following transaction with the vehicle

Registration Plate Number:

- 1. Replace a lost/ destroyed EVR Vehicle License (Coupon) - \$10.00
- 2. Replace lost/ destroyed Documents (i.e. Certificate of Vehicle Licence & Roadworthiness - also called "Log book") - \$30.00
- 3. Replace lost/ damaged Registration Plates - \$75.00  
(Complete Form T.R. 10)
- 4. Pay for Inspection (please ensure inspection has been completed and you have a pass certificate from the Vehicle Inspector)

NOTE: TO RENEW YOUR EVR VEHICLE LICENCE (COUPON), IN ADDITION TO THIS FORM YOU MUST USE THE "CERTIFICATE OF VEHICLE LICENCE" DOCUMENTATION (ALSO REFERRED TO AS A "LOGBOOK"). If this document cannot be produced, you are required by The Traffic Act to replace it (use item 2 above).

## Part C DOCUMENTS PRODUCED

Current CERTIFICATE OF REGISTRATION (Logbook)  
(this must be produced or a duplicate obtained for all transactions)

Yes  No

Current CERTIFICATE OF INSURANCE (COI) or Cover Note, where no COI yet issued  
(this must be produced when licensing a vehicle or paying for inspection)

Yes  No

Current CERTIFICATE OF ROADWORTHINESS (or Vehicle Inspector's Pass Form)

Yes  No

## Part D DECLARATION (All applicants must complete this part)

I hereby declare that all the above information is true and that I am the registered owner (or have the authority of the registered owner to carry out this/these transactions). I understand that I may be criminally liable if I have made a false or misleading statement.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(dd) (mm) (yy)

**Renewal Application**

Please complete the following and submit with the items listed below to the Department of Vehicle and Drivers' Licensing.

I wish to have my vehicle inspected (inspection must be conducted prior to applying for licence)

I wish to have my vehicle licence (coupon) renewed:

3 months     6 months     12 months     24 months     36 months

### Required Documents

Inspection Pass Certificate/Stamp of Pass or Failed Inspection

Insurance Certificate or Cover Note

### Additional Requirements for Business Vehicles

Certificate of Good Standing

### Drop-off Customers

*If renewing by post or drop-off, payment must be made by cheque payable to the Cayman Islands Government. Any renewed vehicle licence that are not collected with 10 days of submission will be posted to the address provided.*

### Change of Ownership Details

Please detail name or address changes. Name changes must be supported by relevant documentation.

If there have been changes to the details of vehicle please submit part C of your Certificate of Vehicle Ownership Registration on order to have details registered.

This section is to be completed by the owner or authorized representative presenting this vehicle for renewal.

Applicant's name: \_\_\_\_\_

*Please print*

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_